

Adopted: March 19, 1996  
To become effective July 1, 1996  
Revised: May 18, 1999  
**Revised: May 16, 2006**

## Section – 7.335

### **COMPUTER AND INTERNET ACCEPTABLE USE AGREEMENT For STUDENTS Harrisburg Community Unit School District No. 3**

*Please read this document carefully before signing.*

Internet access is available to students and teachers in the Harrisburg Community Unit School District No. 3 schools. We are very pleased to bring this access to Harrisburg Community Unit School District No. 3 and believe the Internet offers vast, diverse, and unique resources to both students and staff. Our goal in providing this service to teachers and students is to promote educational excellence in district schools by facilitating resource sharing, innovation, and communication.

With access to computers and people all over the world also comes the availability of material that may not be considered to be of educational value in the context of a school setting. On a global network it is impossible to control all materials, and an industrious user may discover controversial information. We (Harrisburg Community Unit School District No. 3) firmly believe that the valuable information and interaction available on this worldwide network far outweigh the possibility that users may procure material that is not consistent with the Learning Outcomes of the District.

#### **COMPUTER AND INTERNET TERMS AND CONDITIONS**

- 1. Acceptable Use** - The original purpose of the Internet was, and largely still is, to support research and education in and among academic institutions in the United States by providing access to unique resources and the opportunity for collaborative work. The use of school computers must support education and research that is consistent with the Learning Outcomes of Harrisburg Community Unit School District No. 3. Use of another organization's network or violation of any U.S. or state regulation is prohibited. This includes, but is not limited to: copyrighted material, threatening or obscene material, or material protected by trade secret. The Superintendent or designee may revise these guidelines as needed.
- 2. Privileges** – The Internet and network is to be used for educational research and/or academic purposes. Access to the computer network system is a privilege, not a right. Inappropriate use of the system may result in discipline, including but not limited to loss of computer use privileges.
- 3. Email** – Students are not allowed to use email of any type at school other than class projects under the direction of school personnel.
- 4. Security** - Security on any computer system is a high priority, especially when the system involves many users. If you feel you can identify a security problem on the **Network**, you must notify a teacher or principal. Do not demonstrate the problem to other users. Users shall not intentionally seek information on, obtain copies of, or modify files, other data, or passwords belonging to other users, or misrepresent other users on the network. Attempts to gain unauthorized access to system programs or computer equipment will result in cancellation of user privileges. Downloading of information onto the hard drives of Harrisburg Community Unit School District No. 3 computers is prohibited. Any user identified as a security risk or having a history of problems with other computer systems may be denied access to District computers. Users should not expect that files stored on school-based computers would be private. Files stored on school-based computers may be treated like school lockers. Administrators and faculty may review files to maintain the integrity of the system and ensure that are users are acting responsibly. From time to time, Harrisburg Community Unit School District No. 3 system administrators will make determinations on whether specific uses of the network are consistent with the acceptable use practice.
- 5. Prohibited Use** - The following activities are unacceptable and prohibited, and shall result in disciplinary action which, in the case of students, may include disciplinary measures as well as suspension or denial of computer network system privileges.

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Do not use the system to:

- Retrieve, view or disseminate obscene, indecent, or vulgar materials.
- Retrieve, view or disseminate any material in violation of any federal or state regulation or school policy. This includes, but is not limited to, improper use of copyrighted material and improper use of passwords or access codes.
- Transfer files or any software to or from a school computer without prior approval from an authorized staff member. No diskettes, flash drives, or other storage devices are to be used on the network without approval of the Technology Director or designee. It is the District's intention to prevent the spread of technological viruses.
- Engage in for-profit commercial activities, including advertising or sales.
- Harass, threaten, intimidate, or demean any person or group of people.
- Disrupt the educational process, or to interfere with the rights of others at any time, either during school days or after school hours.
- Disrupt information network traffic, or to interfere with network and/or connected systems.
- Gain access without permission to the files of others, or vandalize another user's data or files.
- Gain unauthorized access to resources, entities or the network operations system.
- Gain access to unapproved software programs.
- Improperly forge or alter electronic mail messages, or use an account owned by another user.
- Invade another person's privacy. This includes but is not limited to disclosing the full name, home address, or phone number of any other person. To protect their own privacy, users should not use the system to disclose their own names, addresses, or phone numbers, either.
- Download, copy, print or otherwise store or possess any data that might be considered in violation of these rules.
- Activate chat-rooms, e-mail (students), downloading of games or music, and/or other non-curricular based applications while on the Internet.

**6. Accuracy of Information** - Use of any information obtained via the Internet is at your own risk. Harrisburg Community Unit School District No. 3 specifically denies any responsibility for the accuracy or quality of information obtained through District accounts. Information (including text, graphics, video, etc.) from Internet sources used in student papers and reports should be cited the same as references to printed materials.

**7. Vandalism** - Vandalism will result in cancellation of privileges as well as other sanctions cited in the Student Handbook. Vandalism is defined as any malicious attempt to harm, modify, or destroy computer hardware, data of another user, Internet, or any of the other networks that are connected to the Internet backbone. This includes, but is not limited to, the uploading or creation of computer viruses.

**8. Inappropriate Use** - Harrisburg Community Unit School District No. 3 teachers and administrators will deem what is inappropriate use, and their decision is subject only to confirmation by the Harrisburg Community Unit School District No. 3 Board of Education. **The administration, faculty, and staff of Harrisburg Community Unit School District No. 3 may discipline any user who violates these acceptable use practices in any of the following actions:**

- **Suspension of Internet access or privileges;**
- **Revocation of Internet access or privileges;**
- **Suspension of computer network access;**
- **Revocation of computer network access;**
- **School expulsion, and;**
- **Referral to legal authorities for prosecution.**

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**HARRISBURG COMMUNITY UNIT SCHOOL DISTRICT NO. 3  
ACCEPTABLE USE AGREEMENT**

**Student**

I understand and will abide by the above **Acceptable Use Agreement**. I further understand that any violation of the regulations above is unethical and may constitute a criminal offense. Should I commit any violation, my access privileges may be revoked, school disciplinary action may be taken, and/or appropriate legal action may be instituted.

\_\_\_\_\_  
Student name (please print)

\_\_\_\_\_  
Student signature

\_\_\_\_\_  
Date

**Parent or Guardian**

\_\_\_\_\_  
Parent or Guardian signature

\_\_\_\_\_  
Date